

**SEQUOIA FARMS OWNERS' ASSOCIATION
APPLICATION FOR ARC APPROVAL OF AN EXTERIOR MODIFICATION OR ADDITION**

HOMEOWNER'S NAME(S): _____ DAYTIME PHONE: _____

STREET ADDRESS: _____ EVENING PHONE: _____

MAILING ADDRESS: _____
(if different)

EMAIL ADDRESS: _____

PROPOSED MODIFICATION: _____

DESIRED START DATE: _____ ESTIMATED COMPLETION DATE: _____

To expedite the approval process, please include the following information in your application:

- A drawing to scale that includes the proposed project's dimensions
- Descriptions of the color, building materials, and roof line, where applicable (see back for examples)
- A plat drawing (received at settlement) or survey of your lot with the proposed project drawn in

Please inform homeowners adjacent to your property (and any others who will readily see it) of your proposed modification. Their signatures below indicate awareness of the proposed project and do not constitute approval. Neighbors wishing to discuss this project with an ARC member should contact the ARC within 7 business days of signing this form.

Name: _____

Name: _____

Signature: _____

Signature: _____

Address: _____

Address: _____

Name: _____

Name: _____

Signature: _____

Signature: _____

Address: _____

Address: _____

I acknowledge and agree that I will be solely liable for any claims, including and without limitation, claims for property damage or personal injury, which result from this requested modification or addition. I hereby indemnify the Sequoia Farms Owners Association (SFOA) and its Architectural Review Committee (ARC) from any and all such claims. I understand and acknowledge that I am solely responsible for complying with all applicable codes and ordinances, and for obtaining all necessary permits and inspections for this requested modification or addition. I am also responsible for all maintenance, repair, and upkeep of said modification or addition.

Signature of owner: _____ Date: _____

Signature of owner: _____ Date: _____

**Virginia law requires that cables and utilities be marked prior to digging.
Call Miss Utility at least 48 hours before work is to begin: 1-800-257-7777.**

date rec'd.: _____

ARC RESPONSE

_____ Date

ARC Chairman

- Approved as submitted
- Approved subject to the following conditions or modifications:
- Denied because:
