

**Minutes from the
Sequoia Farms Owners Association
Board of Directions Meeting
Tuesday, November 19, 2019
7:58 pm – 8:43 pm**

1. Meeting called to order by Rie Miller at 7:58 pm. Those in attendance were:

Rie Miller – President
Tom Colonna – Treasurer
Chris Edmunds – Secretary

Jen Darwin – Senior Community Manager, Sequoia Mgmt.
Catherine Tolliver – Recording Secretary, Sequoia Mgmt.

2. Resident Forum –
- Homeowner request for temporary use of the pool parking lot
 - Covenant enforcement/inspection process
3. Approval of September 2019 Minutes – Chris Edmunds motioned to approve the minutes from the September 18, 2019 Board meeting as presented. Tom Colonna seconded the motion; all in favor.
4. Committee Reports-
- a. Swim Team – Nothing to report
 - b. Activities – Nothing to report
 - c. Architectural Review – The Board reviewed the minutes from the October ARC meeting. **(C) Kas Miller will discuss application cut off time with the other committee members at December ARC meeting.**
 - d. Communications – Nothing to report
 - e. Neighborhood Watch – Nothing to report
 - f. Pool – Nothing to report
 - g. Ground & Facilities – The Board reviewed the October Premier Report. Rie Miller motioned, Chris Edmunds seconded and the Board voted unanimously to approve Specialty Services for the replacement sign at the pool.

(M) Jen Darwin will ask homeowner to attend next Board meeting to discuss interest in beautification committee.
5. Report of Management-
- a. Financial Report – Jen Darwin reviewed the October 2019 Financial Report with the Board. Chris Edmunds motioned, Rie Miller seconded and the Board voted unanimously to approve a 60K CD at the best available rate in the ladder.
 - b. Management Report – Jen Darwin reviewed the Management Report with the Board, stating that all management action items are complete. The next Board meeting is scheduled for January 15th, 2020.
6. BOD & Committee Action Items – Board Action Item 19-02 is closed. No Committee Action Items to report on.
7. Old Business –

- Pool Management Bids – Rie Miller motioned, Chris Edmunds seconded and the Board voted unanimously to approve a 3-year pool management contact with Crystal Aquatics.
- 2020 Draft Budget – Jen Darwin reviewed the 2020 Draft budget with the Board, stating that there is a projected 2.7% increase in the annual dues amount. Chris Edmunds motioned, Rie Miller seconded and the Board voted unanimously to approve the 2020 draft budget.
- Draft Planning to Sell Your Home Memo – **(M) Jen Darwin will update the *Planning to Sell Your Home* memo for the Board to discuss at the January meeting.**

8. New Business –

- Deferred Assessment Resolution – Rie Miller motioned, Chris Edmunds seconded and the Board voted unanimously to approve the deferred assessment resolution: the Association elects to apply all or part of the excess income to the following year's assessment and that such final amount shall be at the Board's discretion.
- Tennis Program Proposal – No action **(M) Jen Darwin will inform Sean Moran that the Board declined the tennis program proposal.**

9. Executive Session – The Board did not enter Executive Session

10. Adjournment – Chris Edmunds motioned, Tom Colonna seconded and the Board voted unanimously to adjourn the meeting at 8:43 pm.